

Arkansas Governor's Council on Fitness

Tuesday, June 12, 2007 11:00 a.m.

USable Building 11th Floor

Meeting called to order at 10:15 a.m.

Minutes from last meeting.

Approved

AGCF Website - Hector

Went live on Friday, June 8th, 2007

Still needs content corrections and additions. Plan to have completely updated by end of month.

Hector will meet with Erin to go over changes.

Walk the Block – Amelia

Discussion

Need alternate plan for rain

Have at the National Conference on the first day.

Motion to move Walk the Block to the spring in conjunction with the national conference

Motion accepted.

Amelia will send her list of WTB vendors to Erin.

Discussion – coincide with first day of conference

Great Arkansas Workout

Motion to move Great Arkansas Workout to the fall as requested by some teachers to be more beneficial to the schools – Motion accepted.

October on a Wednesday

Get dates for State Teachers and State Nurses Conference

Locations – UCA, UALR Stephens Center, Clear Channel Metroplex,

DHHS De-merger – see attachment

501(c)3 Status –

Need attorney and accountant – Gina

Appoint a treasurer

Blair will call and get a copy of another council's by-laws and 501c3 filing papers

NAHF Conference

Location – Wyndham Hotel – NLR

Get dates for State Teachers and State Nurses Conference

Work on this agenda item during the fall retreat.

Fall Retreat –

Location – Wyndham Hotel

Date – August 8, 9, 10

Erin will check availability at Wyndham Hotel

Times – 8:30 a.m. to 4:00 p.m.

Working Lunch

If council members would like anything on the agenda, they should email Erin

Most of working time will be spent on NAHF Conference.

Bridging the Communication Gap

Our liaison with the Governor's Office should attend the Council meetings and provide a report from the Governor's report. If they cannot attend the meeting, they should send a report to the Coordinator before the meeting.

Blair will work with the Governor's Office on this.

Application for new council members

Council should get interested applicants' applications on file. Get info to Blair and she will work with Boards and Commissions.

Budget

Erin will use last fiscal year's budget report to set up this fiscal year's budget. She will email out the report to the council for review and for suggestions. The council will vote on a final budget at Fall Retreat.

07-08 Meeting Calendar

Location – Little Rock

Meeting Time – 10:30 a.m.

New Business:

Southern Regional Health Consortium

Obesity Conference – Little Rock @ the LR convention center on August 28-29, 2007.

13 states participating.

Strategic planning for obesity epidemic in Southern region.

20 participants allowed to participate

Council invited.

Would a council member like to lead exercise.

Meeting Adjourned at 1:00 p.m.

June 8, 2007

Dear ADH employees,

Work on the separation of the new ADH from DHHS continues, and, as previously promised, I want to provide continuous updates as information about the demerger process becomes available. Effective communication between managers and staff, the public, and our external partners is vital.

That said, here are some important things you need to know:

- Everyone wants to know whether we are going to go back to the old ADH logo with the red diamonds. The answer is yes. However, because of several suggestions that we have had, we will appoint a state-wide group to study the old logo, and we may be developing something new in the future. For now, the old diamond logo is to be used as is. We will not be printing a million copies of anything until we make a firm decision within the next six months or so.
- Our e-mail addresses will be the same--in most cases, your first and last names, followed by Arkansas.gov.
- The ADH website address will remain the same. www.healthyarkansas.com
- We will keep all of our DHHS contract and accounting procedures and policies as well as other policies. We will continue to do business in this way. When it makes sense to change a policy or procedure, we will do so to assure good public health policy, and address any legal issues that apply, etc.
- We will be featuring a new Transition webpage on the intranet that debuts today. This will be the source for the most up-to-date demerger information. The address is <http://HealthyColleagues/ADHTransition> . **Check it daily for important updates.** Soon, we will feature a question/answer section on the webpage. Also, there will be an e-mail link for you to send in questions that you have. We are working out the details on this e-mail link, and I will let you know when it goes live.
- Employees are coming back to the Markham Street building from the Donaghey building and may be able to keep their current phone numbers. This is something we are working on currently, and I'll let you know any changes.
- Some of the folks that are working downtown will be heading back to Markham Street on July 1st. Some will stay downtown and transition at a later date. We are changing systems in our financial management office, and we want a seamless transition. Our paychecks need to go out on time; our bills need to be paid. We don't want the demerger to affect DHS/ADH processes negatively. We hope to have everyone back by August 31st. We are really excited about our Financial, Human Resources, Communication and other staff returning to the Markham Street facility. Please join me in helping to make the transition for them as easy as possible.
- The Information Technology HELP Desk will return as the first call for IT assistance. We hope to have this established as quickly as possible.
- Procurement procedures will not change. We will use ADH's procurement unit and will have complete access to all procurement tools and programs on ADH's website.
- Folks are justifiably concerned about our continued parking problem. There is some good news. We have constructed a gravel parking area at the rear of the Markham Street building off Palm Street for state cars. This will free up the state car parking area for employees to use. We will let you know when this lot is ready to go. Additionally, we have secured 25 additional parking spaces near the new lab. I know this doesn't meet all of our needs, but it's a start in the right direction.
- The main telephone number for the new ADH will continue to be 501-661-2000. The toll

free number will continue to be 1-800-482-8988.

That's the news for now. I'll continue to let you know information as it arises.

Cordially,

Paul